



**VILLAGE OF KILDEER
BOARD OF TRUSTEES
MONDAY, JULY 7TH, 2008**

1. CALL TO ORDER

The regular meeting of the Board of Trustees of the Village of Kildeer was held on Monday, July 7th, 2008, at the Village Hall, 21911 Quentin Road, Kildeer, Illinois, per Ordinance.

President Stefaniak called the meeting to order and led the Pledge of Allegiance at 7:32 pm. Upon roll call the following were:

Present: President Stefaniak, Trustees: Bell, Black, Scacci, Stratman and Taborek

Absent: Trustee Coughlin

Other Officials Present: Special Attorney Bauer and Administrator Schreiber

2. REQUESTS TO ADDRESS THE BOARD

None

3. RESIDENT'S COMMENTS

A. Diane Wetter, of 21112 Cambridge Drive, Bishops Ridge asked for clarification regarding restrictions on street parking. She had contacted the Village to request permission to park her vehicle on the street while some work was carried out at her mother's home; permission was granted. A short while later a police officer arrived and informed her she would need to move her vehicle. It is believed the police officer arrived before Dispatch had relayed a message to him. Staff will look into ensuring Dispatch coordinates parking requests with the Police Officers.

4. CONSENT AGENDA

- A. Minutes of Regular Board Meeting 6/2/08
Correction: Item 5-B-1 "... the individual has not requested to do so ..."
- B. Minutes of the Building/Zoning Committee 6/17/08
- C. Minutes of the Building/Zoning Committee 6/24/08
- D. Minutes of Environment Committee 6/17/08
- E. Minutes of Public Works Committee 6/24/08
- F. Minutes of Recreation Committee 6/24/08
- G. Minutes of Committee-of-the-Whole 6/17/08
- H. Minutes of Committee-of-the-Whole 6/24/08
- I. Ordinance Amending the 07/08 Budget 08-O-1019

J. Ordinance Authorizing the Sale of Surplus Property 08-O-1021

K. Ordinance re: Prevailing Wage Rate 08-O-1022

L. Resolution re: Executive Session Minutes 08-R-4

Motion by Taborek, second by Bell to approve the Consent Agenda items ‘A’ through ‘G’ and ‘I’ through ‘L’ as corrected.

Upon roll call:

YES: 5 - Bell, Black, Scacci, Stratman and Taborek

NO: 0

Absent 1 - Coughlin

Motion carried 5/0

Motion by Bell, second by Scacci to approve Consent Agenda item ‘H’ as presented.

Upon voice vote:

YES: 4 - Bell, Scacci, Stratman and Taborek

NO: 0

ABSTAIN: 1 - Black

Absent 1 - Coughlin

Motion carried 5/0

5. COMMISSION REPORTS

A. Plan Commission

No report

6. OFFICIALS REPORT

A. President – Stefaniak

1) VOK/VLZ Boundary Agreement

President Stefaniak has heard nothing from VLZ regarding VLK’s counter proposal.

B. Administrator Schreiber

1) Employee of the Quarter

Awarded to Commander Robert Zujewski

2) Strategic Plan Update

Administrator Schreiber had provided Board members with the latest updates to the Strategic Plan; members are to let her know if they wish to make any changes.

3) Parade of Homes

Chicago Homes and Jacobs Homes are no longer interested in hosting the Parade of Homes in VOK. President Stefaniak asked the Minutes to reflect his stance that the character of the PUD was to remain intact; the Village has the right and responsibility to protect those who have already bought homes at the development.

4) Alto Fitness

Alto Fitness has withdrawn its application for a special use permit.

C. Attorney – Bauer

1) Revisions to Sanctuary Club CCR's

Attorney Bauer discussed the 5/29/08 memo given to the Board at the June meeting. The revision would allow the new party, "Sanctuary 26" to have the same kind of rights as Jacobs Homes.

Motion by Bell, second by Taborek to approve the revisions and authorize signature to Sanctuary Club CCR's.

Upon voice vote:

YES: 4 - Bell, Black, Stratman and Taborek

NO: 0

ABSTAIN: 1 - Scacci

Absent 1 - Coughlin

Motion carried 5/0

D. Treasurer – Schreiber

1) Cash Revenue Summary 06/30/08 (totaling \$356,668.41)

2) Cash Disbursement Summary 06/30/08 (totaling \$441,746.84)

Motion by Stratman, second by Bell to approve the Cash Revenue Summary and Cash Disbursement Summary as presented.

Upon roll call:

YES: 5 - Bell, Black, Scacci, Stratman and Taborek

NO: 0

Absent 1 - Coughlin

Motion carried 5/0

3) Payroll Taxes Distribution

Administrator Schreiber received a letter from the Accountants stating that the present accounting software would not allow payroll taxes to be proportioned into multi accounts.

4) Supplement to Military Pay

This matter was deferred to the next Board meeting when Chief Lilly will be in attendance to answer the Board's questions.

5) 2007 IMRF Comprehensive Annual Report

Administrator Schreiber checked out this report to Trustee Stratman

E. Building Commissioner/Zoning Admin.

1) Building Permits – June, 2008

2 alterations and 9 misc.

F. Director of Public Works

1) 2008 Road Program

IDOT approved bid specs; 7/24/08 bid opening begins; 8/4/08 bid will be awarded; 9/26/08 is the anticipated completion date

G. Chief of Police

1) June Activity Report

Commander Robert Zujewski reported:

191 traffic arrests and 242 incident reports

- 2) STEP
68 STEPS resulting in 24 traffic citations and 19 criminal offences

7. BOARD STANDING COMMITTEE REPORTS

A. Building & Zoning

- 1) Outdoor Storage of Commercial Vehicles
No report – Trustee Coughlin absent
- 2) Concorde Special Use/Tent Matters
Trustee Bell reported that following discussions, the consensus was to deny Concorde Banquet’s request for a tent structure and encourage them to return with a more conventional approach.
Motion by Bell, second by Taborek to reject the Plan Commission’s recommendation for a landscaped tent structure.
Upon voice vote:
YES: 5 - Bell, Black, Scacci, Stratman and Taborek
NO: 0
Absent 1 - Coughlin Motion carried 5/0

B. Environmental – Black

- 1) SWALCO
SWALCO held an open house on 6/19/08. Both SWALCO and Waste Management will take part in the VOK 50th Anniversary event.
- 2) Leaf Burning
Administrator Schreiber will redraft the Leaf Burning Ordinance for the July Committee night; information to be included in the VOK newsletter.
- 3) Waste Hauling Contract
SWALCO recommendations regarding the 12/31/08 contract renewal; additional language was sent to Waste Management for their review.

C. Public Works – Taborek

- 1) Drainage Issues
Village Engineer Mike Shrake attended the June 24th Public Works Committee and answered questions regarding drainage issues. The next steps are to get estimates per sq. ft. for a 500 ft section and consider how to educate the residents regarding drainage issues.

D. Youth & Recreation – Bell

- 1) Interconnection System
Trustee Bell has put together a map of current paths and possible connections; future work sessions will look at connection spots.

- 2) Skladzien Eagle Project
Trustee Bell went over the criteria with Timmy Skladzian's Scout Group; Trustee Bell will be working with Timmy to prepare him for his presentation on Committee Night.

E. Committee-of-the Whole – President Stefaniak

- 1) Rt. 12 Long Range Planning
President Stefaniak met with two proposed developers today and has another meeting scheduled for next week.
- 2) Finance Committee – Stratman
 - a) 07/08 Audit
Two proposals for the 07/08 audit were discussed at the June 17th Committee of the Whole meeting. The consensus was to recommend acceptance of the Milliken Benning Kleckler & Kobischka, LLC proposal.
Motion by Stratman, second by Scacci to accept the proposal of Milliken Benning Kleckler & Kobischka, LLC for the 07/08 audit in the amount of \$10,000.
Upon voice vote:
YES: 5 - Bell, Black, Scacci Stratman and Taborek
NO: 0
Absent 1 - Coughlin Motion carried 5/0
 - b) Planning and Forecasts
The Committee reviewed last year's budget and will continue to review the current budget on a quarterly basis.
- 3) Communications
Trustee Scacci asked when is the deadline for the VOK Fall newsletter? Administrator Schreiber informed him it was mid September.
- 4) Events – 50th Anniversary
Most of the activities will take place at the Quentin Collection and the Shops of Kildeer; a raffle will be held to help offset the cost of the bleachers.

8. **UNFINISHED BUSINESS**

- A. Proposed Bike Park
Trustee Scacci wanted to bring back discussion regarding a bike path through the shopping center; he thought there was no cost to the Village. President Stefaniak said the cost should be distributed among the County, Citgo and the Quentin Collection; the matter will be discussed at the next Committee Night.

9. NEW BUSINESS

None

10. RESIDENT COMMENTS

None

11. EXECUTIVE SESSION

None

12. ADJOURNMENT

Motion by Stratman, second by Black to adjourn

Upon voice vote:

YES: 5 - Bell, Black, Scacci, Stratman and Taborek

NO: 0

Absent 1 – Coughlin

Motion carried 5/0

The meeting duly adjourned at 9:11 pm.

Jackie de Boer
Village Clerk Pro-Tem